



City of Woodburn  
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OFFICE USE ONLY File Number(s):  _____
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## Application Packet for a **Planned Unit Development (PUD), Detailed Development Plan Approval**

Visit the City of Woodburn [Planning webpage](#) for the most current forms and applications.

### General Information:

The purpose of a Type III PUD Detailed Development Plan Approval is to ensure that the plan provides sufficient detail to ensure compliance with the standards of the [Woodburn Development Ordinance](#) and that the design elements of the development are consistent with the preliminary approval of the Conceptual Development Plan.

**Fee:** see the [planning fee schedule](#) online

### Required Submittals:

- Electronic versions of all application materials, which can be sent via zip folder in email or saved on a flash drive.
- [Uniform Application](#) – one completed copy. In the case of multiple applications, only one Uniform Application form need be submitted.
- Approved Conceptual Development Plan (Three printed copies and one digital copy)
- Detailed Development Plan (Three printed copies and one digital copy) – include image area 50’ from the perimeter of the subject property and abutting rights-of-way; specific development areas; phasing; proposed land uses; proposed building locations and elevations; material simple board; landscaping and buffering; streets, bicycle and pedestrian circulation; common areas; utility locations; sign plan (if applicable).
- Narrative demonstrating compliance with the criteria of the [Woodburn Development Ordinance](#). (One printed copy and one digital copy).
- Latest recorded deed(s) for the subject property, or the recorded sales contract. (One copy).

***Prior to deeming an application complete, the Director may request additional information.***